**2025 Public CPD Programme**

**Please email your completed form to** **enquiries@insight-training.co.uk**

**Places on each course are limited to allow for maximum interaction and we encourage questions in advance.**

**Although we encourage live attendance to promote interaction, we do record all our sessions and are happy to make these available on request for a short time after each course.**

**Please enter the firm's contact details here:**

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| **Firm name** |  |
| **Address** |  |
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|  |  |
|  |  |
| **Postcode** |  |
|  |  |
| **Contact name** |  |
| **Contact phone number** |  |
| **Contact email address** |  |

**Please enter delegate names and email addresses for each course in the table below.**

Invoices will be raised at the end of each calendar month for places booked during that month.

**Places are fully refundable up to three working days before each course. Cancellations made after this point will be invoiced in full.**

**You can read our full Terms and Conditions on our** [**website**](https://insight-training.co.uk/terms-and-conditions-public-cpd/)**.**

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| Date | Course | Time | Cost per delegate | No. of places | Delegate names | Delegate email addresses |
|  |  |  |  |  |  |  |
| 01-Jan | A really interesting course |  |  | 2 | Joe BloggsJen Smith | joe@company.com jen@company.com  |
|  |  |  |  |  |  |  |
| 04-Mar | Charity Accounts and Audit - The Fundamentals | 9.30 - 12.30 | £60 |  |  |  |
| 07-Mar | Charities Update | 9.30 - 12.30 | £60 |  |  |  |
| 10-Mar | Audit testing of Systems and Controls - What, When & How? | 9.30 - 12.30 | £60 |  |  |  |
| 14-Mar | Spring Tax Update | 9.30 - 12.30 | £60 |  |  |  |
| 18-Mar | Effective Communication and Influencing Others | 1.00 - 2.00 | £30 |  |  |  |
| 19-Mar | Payroll Update | 9.30 - 12.30 | £60 |  |  |  |
| 25-Mar | Independent Examination of Charities | 9.30 - 11.30 | £50 |  |  |  |
| 25-Mar | IT Controls under ISA 315 - What you Really Need to Do | 12.30 - 1.30 | £30 |  |  |  |
| 01-Apr | Spring Financial Reporting Update | 9.30 - 12.30 | £60 |  |  |  |
| 03-Apr | Capital Allowances - The Fundamentals | 9.30 - 12.30 | £60 |  |  |  |
| 28-Apr | Pension Scheme Accounts and Audit - The Fundamentals \* | 9.30 - 11.30 | £60 |  |  |  |
| 28-Apr | Housing Association Accounts and Audit - The Fundamentals \* | 1.30 – 3.30 | £60 |  |  |  |
| 29-Apr | Dealing with Difficult Situations and Conflict | 1.00 - 2.00 | £30 |  |  |  |
| 30-Apr | Top Tips for an Efficient Audit | 9.30 - 12.30 | £60 |  |  |  |
| 01-May | Acting for the Small Business | 9.30 - 12.30 | £60 |  |  |  |
| 06-May | How to Become an Effective Audit Junior | 9.30 - 12.30 | £60 |  |  |  |
| 07-May | Accounting for and Auditing LLPs \* | 9.30 - 12.30 | £80 |  |  |  |
| 12-May | Spring Audit Update | 9.30 - 12.30 | £60 |  |  |  |
| 13-May | Pension Scheme Accounts and Audit Update \* | 9.30 - 11.30 | £60 |  |  |  |
| 13-May | Housing Association Accounts and Audit Update \* | 1.30 – 3.30 | £60 |  |  |  |
| 20-May | Effective Delegation and Coaching your Team | 1.00 - 2.00 | £30 |  |  |  |
| 21-May | Accounting for Groups \* | 9.30 - 12.30 | £80 |  |  |  |
| 03-Jun | Company and Director Tax Issues | 9.30 - 12.30 | £60 |  |  |  |
| 10-Jun | VAT - The Fundamentals | 9.30 - 12.30 | £60 |  |  |  |
| 11-Jun | How to Become an Effective Audit Senior | 9.30 - 12.30 | £60 |  |  |  |
| 12-Jun | Leading with Confidence: How to Develop your Leadership Skills | 1.00 - 2.00 | £30 |  |  |  |
| 17-Jun | Practice Assurance Refresher and Update | 9.30 - 12.30 | £60 |  |  |  |
| 18-Jun | Auditing Groups (including ISA 600 revised) \* | 9.30 - 12.30 | £80 |  |  |  |
| 20-Jun | Tax for Auditors | 9.30 - 12.30 | £60 |  |  |  |
| 24-Jun | Going Concern | 9.30 - 11.00 | £40 |  |  |  |
| 24-Jun | Auditing Creditors | 11.30 - 1.00 | £40 |  |  |  |
| 25-Jun | Accounting for and Auditing Construction Contracts \* | 9.30 - 12.30 | £80 |  |  |  |
| 26-Jun | How to Become an Effective Audit Manager | 9.30 - 12.30 | £60 |  |  |  |
| 02-Jul | Academies & FE Colleges - Refresher and Update \* | 9.30 - 12.30 | £80 |  |  |  |
| 09-Jul | Academy Accounts and Audit – The Fundamentals \* | 9.30 - 12.30 | £80 |  |  |  |
| 02-Oct | Maintaining Focus and Motivation | 1.00 - 2.00 | £30 |  |  |  |
| 07-Oct | Autumn Tax Update | **1.30-4.30** | £60 |  |  |  |
| 08-Oct | Fraud, Journals and Data Analytics | 9.30 - 12.30 | £60 |  |  |  |
| 09-Oct | IFRS Comprehensive Refresher \* | 9.30 - 11.30 | £60 |  |  |  |
| 09-Oct | IFRS Update \* | 11.45 - 12.45 | £40 |  |  |  |
| 13-Oct | Autumn Financial Reporting Update | 9.30 - 12.30 | £60 |  |  |  |
| 14-Oct | Audit - All the Bits you Used to Know | 9.30 - 12.30 | £60 |  |  |  |
| 21-Oct | How to Audit a Charity | 9.30-11.30 | £50 |  |  |  |
| 21-Oct | Auditing Accounting Estimates | 12.30-1.30 | £30 |  |  |  |
| 22-Oct | FRS 102 Periodic Review - Revenue | 9.30 - 11.30 | £40 |  |  |  |
| 22-Oct | Ethics for Accountants and Auditors | 12.30 - 2.00 | £40 |  |  |  |
| 24-Oct | Family Tax Planning | 9.30 - 12.30 | £60 |  |  |  |
| 05-Nov | Materiality, Sampling and Misstatements | 9.30 - 11.00 | £40 |  |  |  |
| 05-Nov | Auditing Stock | 11.30 - 1.00 | £40 |  |  |  |
| 10-Nov | MTD Update | 9.30 - 12.30 | £60 |  |  |  |
| 11-Nov | Autumn Audit Update | 9.30 - 12.30 | £60 |  |  |  |
| 12-Nov | Anti-Money Laundering Refresher and Update | 9.30 - 12.30 | £60 |  |  |  |
| 13-Nov | Building Resilience and Managing Change | 1.00 - 2.00 | £30 |  |  |  |
| 18-Nov | Financial Reporting + Tax Update | 9.30 - 12.30 | £60 |  |  |  |
| 20-Nov | VAT Update | 9.30 - 12.30 | £60 |  |  |  |
| 25-Nov | Audit Compliance Principals' Regulatory Update \* | 9.30 - 12.30 | £80 |  |  |  |
| 26-Nov | Small and Micro Entity Accounting Issues | 9.30 - 12.30 | £60 |  |  |  |
| 27-Nov | FRS 102 Periodic Review - Leases | 9.30 - 11.00 | £40 |  |  |  |
| 27-Nov | Accounting for and Auditing Financial Instruments | 11.30 - 1.00 | £40 |  |  |  |
| 02-Dec | Property Taxes | 9.30 - 12.30 | £60 |  |  |  |
| 03-Dec | How to Become a Good New RI | 9.30 - 12.30 | £60 |  |  |  |
| 04-Dec | Effective Feedback and Appraisal | 1.00 - 2.00 | £30 |  |  |  |